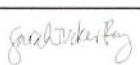
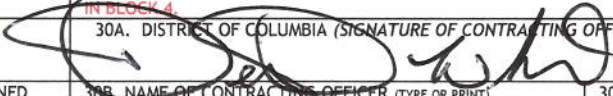


GOVERNMENT OF THE DISTRICT OF COLUMBIA TASK ORDER/DELIVERY ORDER FOR SERVICES OFFEROR TO COMPLETE BLOCKS 18 & 29				1. REQUISITION NUMBER		PAGE 1 of 43	
2. TASK ORDER AGREEMENT NO. CW74389		3. Award/Effective Date 11/01/2019		4. CONTRACT NUMBER NCPA 11-30		5. SOLICITATION NUMBER -----	
7. FOR SOLICITATION INFORMATION CONTACT Email: georgette.johnson@dc.gov		A. NAME Georgette Johnson		B. TELEPHONE (No Collect Calls) 202-727-1104		8. OFFER DUE DATE: -----	
9. ISSUED BY Office of Contracting and Procurement Information Technology Group 441 4TH Street, N.W., Suite 330 South Washington, D.C. 20001				10. THIS ACQUISITION IS <input type="checkbox"/> UNRESTRICTED <input type="checkbox"/> SET ASIDE %FOR <input type="checkbox"/> SMALL BUSINESS <input type="checkbox"/> SMALL DISADV. BUS. <input checked="" type="checkbox"/> COOP AGREEMENT SIC: SIZE STANDARD:		11. DELIVERY FOR FOB DESTINATION UNLESS BLOCK IS MARKED <input checked="" type="checkbox"/> N/A <input type="checkbox"/> 13. RESERVED 14. METHOD OF SOLICITATION <input type="checkbox"/> RFTOP <input type="checkbox"/> RFQ <input type="checkbox"/> IFB <input type="checkbox"/> RFP <input type="checkbox"/> 2-STEP	
5. CONTRACTOR / OFFEROR McKinsey & Company, Inc. Washington D.C. 1200 19th Street N.W. Suite 1100 Washington, D.C. 20036				16. PAYMENT WILL BE MADE BY CODE Office of the Chief Technology Officer 200 I Street, S.E., 5th Floor Washington, D.C. 20003			
15A DUNS NO. 15B TAX ID NO.				17. DELIVER TO Office of the Chief Technology Officer 200 I Street, S.E., 5th Floor Washington, D.C. 20003			
18. ADMINISTERED BY Office of the Chief Technology Officer 200 I Street, S.E., 5th Floor Washington, D.C. 20003				18A. CHECK IF REMITTANCE IS DIFFERENT AND PUT SUCH ADDRESS IN OFFER <input type="checkbox"/>			
18B. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 16 UNLESS BLOCK BELOW IS CHECKED <input type="checkbox"/> SEE ADDENDUM				19. IEM NO.			
20. SCHEDULE OF SUPPLIES/SERVICES				21. QUANTITY		22. UNIT	
23. UNIT PRICE				24. AMOUNT			
0001 Technology Roadmap				---		-----	
						\$897,600.00	
25. ACCOUNTING AND APPROPRIATION DATA PURCHASE ORDER NO.				26. TOTAL AWARD (FOR GOVT. USE ONLY) \$897,600.00			
27. CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN ONE COPY TO THE ISSUING OFFICE. CONTRACTOR AGREES TO FURNISH AND DELIVER ALL ITEMS SET FORTH OR OTHERWISE IDENTIFIED ABOVE AND ON ANY ADDITIONAL PAGES SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED HEREIN. THIS ORDER IS ISSUED SUBJECT TO THE TERMS AND CONDITIONS OF THE COOPERATIVE AGREEMENT CONTRACT IDENTIFIED IN BLOCK 4.				28. THE FOLLOWING DOCUMENTS ARE INCORPORATED BY REFERENCE INTO THIS TASK ORDER IN THE FOLLOWING PRIORITY (1) An applicable Court Order, if any (2) Contract document (3) Standard Contract Provisions (4) Contract attachments other than the Standard Contract Provisions THIS TASK ORDER IS SUBJECT TO THE TERMS AND CONDITIONS OF THE COOPERATIVE AGREEMENT CONTRACT IDENTIFIED IN BLOCK 4.			
29A. SIGNATURE OF OFFEROR /CONTRACTOR 				30A. DISTRICT OF COLUMBIA (SIGNATURE OF CONTRACTING OFFICER) 			
29B. NAME AND TITLE OF SIGNER (TYPE OR PRINT) Sarah Tucker-Ray, Partner				29C. DATE SIGNED 11/12/2019		30B. NAME OF CONTRACTING OFFICER (TYPE OR PRINT) Derrick White Chief Contracting Officer	
						30C. DATE SIGNED 11/12/19	

Task Order Agreement No. CW74389

1. SERVICES REQUIRED

The District of Columbia Office of Contracting and Procurement, on behalf of the Office of the Chief Technology Officer (OCTO) is seeking an experienced contractor with an understanding of serving other State and Local governments of similar size to create a technology roadmap that demonstrates overarching It governance framework and structure to include:

1. Value
2. Efficiency
3. Optimization

2. COOEPRATIVE ARGREEMENT CONTRACT NUMBER

National Cooperative Purchasing Alliance (NCPA) Master Agreement for Strategic Management Consulting Services with Region 14 Education Center, (Region 14 ESC) Contract #11-30

3. TASK ORDER CONTRACT NUMBER

CW74389

4. TERM OF TASK ORDER CONTRACT

- 4.1 Upon execution by the Contracting Officer, the letter contract shall merge with this definitized task order contract. The term of this definitized task order contract shall be for a period of one (1) year from October 1, 2019, the effective date of the letter contract, incorporated herein as Attachment C.
- 4.2 Any and all amounts paid by the District to Contractor pursuant to the letter contract shall be deducted from the price set forth in Attachment B for the services provided during the base year and subject to the conditions set forth in the definitized task order contract. The District agrees to pay the Contractor the total price set forth in Attachment B minus the amounts it has hereto paid pursuant to the letter contract.

5. CONTRACTING OFFICER (CO)

Contracts may be entered into and signed on behalf of the District Government only by Contracting Officers. The name, address and telephone number of the Contracting Officer for this task order is:

Derrick White
Office of Contracting and Procurement
441 4th Street N.W., 700 South
Washington, DC 20001
Telephone: 202.724.5278
E-mail: Derrick.White@dc.gov

6. AUTHORIZED CHANGES BY THE CONTRACTING OFFICER

- 6.1** The CO is the only person authorized to approve changes in any of the requirements of this contract.
- 6.2** The Contractor shall not comply with any order, directive or request that changes or modifies the requirements of this contract, unless issued in writing and signed by the CO.
- 6.3** In the event the Contractor effects any change at the instruction or request of any person other than the CO, the change will be considered to have been made without authority and no adjustment will be made in the contract price to cover any cost increase incurred as a result thereof.

7. CONTRACT ADMINISTRATOR (CA)

- 7.1** The CA is responsible for the technical administration of the contract and advising the Contracting Officer as to the Contractor's compliance or noncompliance with the contract. In addition, the CA is responsible for the day-to-day monitoring and supervision of the contract, of ensuring that the work conforms to the requirements of this contract and such other responsibilities and authorities as may be specified in writing by the Contracting Officer. The CA for this task order is:

Tehsin Faruk
Office of the Chief Contracting Officer
200 I Street S.E., 5th Floor
Washington, D.C. 20003
Office: (202) 715-3735
Email: Tehsin.Faruk@dc.gov

- 7.2** It is understood and agreed that the CA shall not have the authority to make changes in the specifications/scope of work or terms and conditions of the contract.
- 7.3** Contractor shall be held fully responsible for any changes not authorized in advance, in writing, by the Contracting Officer, may be denied compensation or other relief for any additional work performed that is not so authorized, and may also be required, at no additional cost to the District, to take all corrective action necessitated by reason of the unauthorized changes.

8. PAYMENT

The District will make payments to the Contractor, upon the submission of proper invoices, at the prices stipulated in this contract, for supplies delivered and accepted or services performed and accepted, less any discounts, allowances or adjustments provided for in this contract.

- 8.1** The District will pay the Contractor on or before the 30th day after receiving a proper invoice from the Contractor.

Task Order Agreement No. CW74389

8.2 The District follows a specific policy for services related to Software/Hardware maintenance/licenses and support services. These services must be provided and billed within the District's fiscal year (10/1 to 09/30). Invoices should only cover one fiscal year and the District cannot be held liable for any such services not billed and paid within the same fiscal year (October 1 to September 30). The District issues separate payment for each fiscal year for accounting and budgetary reasons.

8.3 By accepting this contract, for Software/Hardware maintenance/licenses and support services, you agree that a proper invoice constitutes a service period that covers only October 1 through September 30.

9. INVOICE SUBMITTAL

The Contractor shall submit proper invoices on a monthly basis or as otherwise specified in the contract.

9.1 The Contractor shall submit payment requests in electronic format through the DC Vendor Portal www.vendorportal.dc.gov by selecting the applicable purchase order number which is listed on the Contractor's profile.

9.2 To constitute a proper invoice, the Contractor shall attach to all payment requests the invoice and all supporting documentation or information.

10. ATTACHMENTS

10.1 Attachment A – Statement of Work

10.2 Attachment B - Price Schedule

10.3 Attachment C-Contractor's Proposal

11. ORDER OF PRECEDENCE

11.1 Any applicable Court Order, if any

11.2 National Cooperative Purchasing Alliance Administration Agreement

11.3 Task Order Contract document

11.4 Contractor's Proposal

ATTACHMENT A
Statement of Work

A.1 SCOPE:

The District of Columbia Office of Contracting and Procurement, on behalf of the Office of the Chief Technology Officer (OCTO) is seeking an experienced contractor with an understanding of serving other State and Local governments of similar size to create a technology roadmap that demonstrates overarching It governance framework and structure to include:

1. Value
2. Efficiency
3. Optimization

A.2 APPLICABLE DOCUMENTS

The following documents are applicable to this procurement and are hereby incorporated by this reference:

Item No.	Document Type	Title	Date
OCTO Roadmap Strategy	Electronic Copy	OCTO Roadmap Strategy	N/A
OCTO FY20 Strategic Initiatives	Electronic Copy	OCTO FY20 Strategic Initiatives	N/A

A.3 DEFINITIONS

Not Applicable

A.4 BACKGROUND

The Office of the Chief Technology Officer (OCTO) is the agency responsible for the oversight, implementation and operation of the information technology (IT) portfolio of the District of Columbia Government. The mission of OCTO is to improve the quality and reduce the cost of District of Columbia government services by directing the strategy, deployment and management of IT with an unwavering commitment to customer service, efficiency, value and security.

OCTO plays a critical role in developing and securing the District's IT infrastructure and in innovating to meet the increasing needs and expectations of agency clients and residents. As such, OCTO is looking to create a high-level IT roadmap and strategic plan, which will clearly delineate how technology will enable the future of DC government and show OCTO's diverse stakeholders and clients – including agencies, OCTO employees, District residents, and the City Council – how OCTO's vision will be meaningful to them. This roadmap will serve as baseline for OCTO and its stakeholders, prioritizing and guiding the IT portfolio and investments for the foreseeable future.

A.5 REQUIREMENTS

- A.5.1 The Contractor shall use the broad outlines created by the agency as the baseline for the technology roadmap. The contractor shall facilitate with the coordination and engagement of leaders, employees, and clients in the development process; learn from best practices in other organizations as an input into the roadmap; and create versions of the roadmap that will allow OCTO to communicate effectively with its many stakeholders, while also being operational enough to turn the strategy into something against which OCTO can measure performance.

The contractor shall engage in an agile roadmap development process with an accelerated timeline, to build alignment quickly among employees and leaders, and allow for detailed work to continue among the leadership team once the overarching roadmap is set. Given this context and inputs, the Contractor shall offer a perspective on a potential approach OCTO could take to develop the roadmap in the short-term and offer considerations for additional activities OCTO could pursue in the future.

The Contractor shall facilitate while considering the following key focus areas during the development of the IT roadmap process:

- A. Strategic context: What trends are most likely to affect OCTO over the next one to five years? What major activities should OCTO consider leading and what major activities should OCTO consider supporting?
- B. Identity IT Portfolio: Are the appropriate IT infrastructure and applications in place? Is the organization receiving strategic benefits from the IT portfolio? Scope life-cycle management plan to manage IT assets?
- C. Business Continuity Plan: Identify data security measures.
- D. Customer experience: What are OCTO clients and DC residents needing today and what may they want in the future?
- E. Team alignment: How will the executive team and the program management team work together effectively in support of the roadmap?
- F. Organizational structure: How does the current organizational structure, which operates in functional "silos" of infrastructure, security, data, app development, and customer experience, help or hinder the technology roadmap?
- G. Human capital: How does OCTO's human resources and human capital system align to the roadmap?
- H. Budget: How does OCTO's budget align to the roadmap?

- A.5.2 The Contractor shall develop an initial technology roadmap in an accelerated timeline of approximately ten weeks.
- A.5.3 The Contractor shall coordinate key meetings as and engage the senior leadership team, program management team, and full workforce (employees and contractors) to develop and then share the plan.
- A.5.4 The Contractor shall facilitate offsite work-shops to help build alignment among the team around the plan.

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A.5.5 The Contractor shall provide a detailed technical approach they plan to adopt to develop the IT roadmap and lay out potential activities and typical outcomes for the effort.

**ATTACHMENT B
Price Schedule**

B.1 The District contemplates award of fixed price contract.

B.2 Price Schedule

B.4.1 Base Year

CLINs	Product	Price
0001	Technology Roadmapping See section C.5	\$897,600.00
Total		\$897,600.00

Task Order Agreement No. CW74389

ATTACHMENT C
Contractor's Proposal